

JOB VACANCY

TPO Uganda is a local Ugandan NGO that has been operating in the country for 25 years. Our programs comprise interventions organised around the following themes; Care and protection of OVC; child protection, livelihoods support, mental health and psychosocial support, response and prevention of all forms of violence against women and children as well as emergency response and humanitarian action. TPO Uganda is active in 33 districts in the region and is a member of several partnerships and coordination mechanisms in the country.

TPO Uganda is now seeking applications for the following positions;

Position:	Program Manager
Reports to:	Deputy Country Director
Location:	Kampala

The Program Manager is the convergence point person for all TPO projects in Uganda. S/he provides programmatic oversight to Project Coordinators and Team Leaders that ensures that all projects are delivered within an efficient operational framework. The Program Manager will also ensure that all projects are receiving adequate professional support from HQ and will identify and recommend specific courses of action that facilitate projects to deliver on their intended goals and outcomes.

The Program Manager will directly work with the Deputy Country Director on issues of strategic growth, organisational development and institutional strengthening.

Person Specifications:

- Master's Degree in a development related field with a Bachelor's degree in any of the following fields; social sciences, social work, psychology; development studies or a related
- Must possess at least 5 years consistent and demonstrable experience managing a portfolio of multiple projects in at least 3 of the following program areas; child rights/ child protection/ psychosocial, mental health, livelihoods and food security, disaster risk reduction or any related program area.
- excellent written and oral communication skills, strategic analysis, team building and people management skills, decision making skills as well as impeccable self-organisation and work planning skills
- Program competencies include; advocacy and networking skills; partnership building; proposal development; project idealisation and implementation; project monitoring and evaluation; action research and application of research findings for program development.

Position:	Internal Auditor
Reports to:	Supervised by the Country Director, functionally reports to the Board of Directors through the Audit and Risk Management Committee.
Location:	Kampala

The Internal Audit function is an independent and objective assurance and consulting activity intended to add value and improve on the quality of financial management operations by bringing a systematic approach to the effectiveness of risk management and adequacy of the Organization's internal controls.

Person Specifications:

- Degree in Accounts, Finance or related field with professional qualification in ACCA/CPA/CIA
- Proven working experience of over 5 years with 3 years specifically in Internal Audit on projects funded by USAID, EU-ECHO, and the UN system.

- Proven knowledge of auditing standards and procedures, accounting standards, procedures and regulations, with sound independent judgment
- Experience in risk management and fraud investigations
- Advanced computer skills in MS Office and familiar with using accounting software
- Ability to analyse and manipulate large amounts of data and to compile detailed reports
- Strong leadership and decision making skills with a high level of attention to detail and excellent team building and mentorship skills
- Excellent written and oral communication skills including report writing.
- High level of integrity.

How to apply:

Please send your CV letter of interest and academic documents with 3 work related referees and a table showing your past 3 year salary history via email: info@tpoug.org or Hand deliver to Plot 3271, Kansanga, Opposite Kampala International University, Off Ggaba Road. (**Attached as one document of 2MBs**)

Deadline: January 26, 2020.

TPO Uganda is an equal opportunities employer that doesn't discriminate on any basis.

Female candidates are especially encouraged to apply.

Only shortlisted candidates will be contacted.